

REPUBLIC OF SOUTH AFRICA
COMPANIES ACT, 2008
MEMORANDUM OF INCORPORATION
of a Private Company

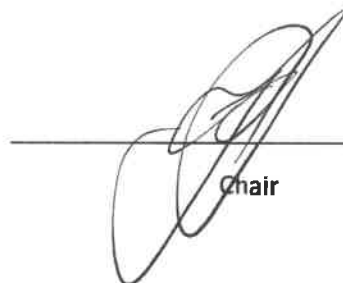
(A private company with Shareholders, Incorporated to operate a time-sharing scheme within a Share Block Company)

Name of Company: SANDY PLACE SHARE BLOCK (PTY) LTD

Registration No: 1969/011887/07

("the Company")

This Memorandum of Incorporation was adopted in accordance with a proposal by the Board by a special resolution taken by the Shareholders at a General Meeting of the Company held at Pretoria on the 23rd day of October 2025 in full substitution of the then existing Memorandum of Incorporation.


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INCORPORATION:

1. The Company is a pre-existing Company as defined in the Companies Act, 2008 (the Act) operating a share block scheme under the Share Blocks Control Act, 1980, and continues to exist as a Profit Company in accordance with item 2 of Schedule 5 of the Act.
2. The Company is incorporated in accordance with and governed by:
 - a. The provisions of the Share Blocks Control Act and the Property Time-Sharing Control Act;
 - b. The unalterable provisions of the Companies Act, that apply to Private Companies;
 - c. The alterable provisions of the Companies Act, that apply to Private Companies, subject to any limitation, extension, variation or substitution set out in this Memorandum of Incorporation;
 - d. The provisions of this Memorandum of incorporation; and
 - e. The registered Use Agreements of this company.

Note 1: This Memorandum of Incorporation contains statutory share block provisions which apply to the Company, and which are referenced in Annexure "A" hereto.

Note 2: The Company elects in terms of Section 34(2) of the Companies Act not to voluntarily comply with the provisions of chapter 3 of the Companies Act, 2008.

Note 3: The Company is not a regulated Company as defined in section 117 of the Companies Act and elects in terms of section 118(1)(c)(ii) of the Companies Act not to voluntarily submit to the provisions of Part B and C of Chapter 5 of the Companies Act and the takeover regulations.

Note 4: The Memorandum of Incorporation contained in Form CoR 15.1 A or CoR 15.1 B of the Companies Regulations, 2011 shall not apply to the Company and this unique Memorandum of Incorporation will apply instead hereof.

Note 5: The Company is prohibited from amending any of the provisions prescribed by the Share Blocks Control Act and contained in this Memorandum of Incorporation.

Note 6: In terms of Section 8 (2) (b) of the Act, A Private Company is required to prohibit the offering of any of its securities to the public and to restrict the transferability of its securities in its Memorandum of Incorporation. The application of this restriction on the offering of shares is however excluded by the application of Section 3(2) and 11 of the Share Blocks Control Act 59 of 1980.

Note 7: The Company negates the provision in terms of Section 39(3), and specifically relies on Section 11 of the Share Blocks Act.



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1. INTERPRETATION

1.1. In this Mol, article headings are for convenience only and are not to be used in its interpretation.

1.2. Any expression or word which denotes:

1.2.1. Any gender includes the other gender and neuter;

1.2.2. A natural person includes a juristic person and any other entity and vice versa;

1.2.3. The singular includes the plural and vice versa.

1.3. Any word, phrase, or sentence herein which is defined in the Act and is not defined in article 1.6 shall bear that statutory meaning in this Mol.

1.4. Any word, phrase, or sentence herein which is defined in the Share Blocks Control Act and is not defined in article 1.7 shall bear that statutory meaning in this Mol.

1.5. Each term, power, or authority herein shall be given the widest possible interpretation.

1.6. Business days shall refer to normal business days excluding public holidays, Saturday, and Sunday. In this Mol when it refers to days and not business days, it refers to ordinary calendar days, inclusive of public holidays, Saturday, and Sunday.

1.7. Each of the following words and expressions herein shall have the meaning stated and, where applicable, shall include the word or expression stated opposite it:

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|---------|-----------------------------------|---|
| 1.7.1. | "Act" | shall mean the companies act, 71 of 2008, as amended from time to time; |
| 1.7.2. | "Accommodation" | shall mean the chalets/units erected on the property; |
| 1.7.3. | "Board" | shall mean the board of directors for the time being of the company; |
| 1.7.4. | "Buildings" | shall mean the company's improvements on the property; |
| 1.7.5. | "Chairperson" | shall mean the chairperson of the company, for the time being; |
| 1.7.6. | "Chalet / Unit" | shall mean the chalets/units constructed on the property to be used for whole ownership, co-ownership, or time-sharing residential purposes as reflected in annexure "B"; |
| 1.7.7. | "CIPC" | shall mean the companies and intellectual property commission or its successors; |
| 1.7.8. | "Common Facilities" | shall mean any improvements on the property for the use of all Shareholders in common with others; |
| 1.7.9. | "Company" | shall mean Sandy Place Share Block (Pty) Ltd; |
| 1.7.10. | "Directors" | shall mean the directors for the time being of the Company appointed and/or elected; |
| 1.7.11. | "Electronic Communication" | shall bear the same meaning as set out in section 1 of the electronic communication and transaction act, 25 of 2002; |

- 1.7.12. **"Income Tax Act"** shall mean the income tax act, 58 of 1962, as amended from time to time;
- 1.7.13. **"Improvements"** shall mean any improvements of a permanent nature erected, alternatively, to be erected on the property to be used for any purpose whatsoever;
- 1.7.14. **"Managing Agent"** shall mean the managing agent, if any, appointed from time to time by the company to manage the company;
- 1.7.15. **"Mol"** shall mean this memorandum of incorporation of the company, as amended from time to time;
- 1.7.16. **"Month/Monthly"** shall mean a calendar month;
- 1.7.17. **"Movables"** shall mean the movables contained in the Chalet and referred to in Section 4 (1) (m) of the Time-Sharing Act;
- 1.7.18. **"Office"** shall mean the registered office of the company;
- 1.7.19. **"Period"** shall mean a share block holder's period of exclusive occupation in respect of the relevant portion of the accommodation and/or buildings, as further defined in the use agreement;
- 1.7.20. **"Person"** shall include any natural person, trust, company, close corporation, body corporate, a statutory body, a partnership or an association of persons, or any other juristic person created via statutes as the case may be, having the legal capacity required in terms of the laws of the Republic and vice versa where required;
- 1.7.21. **"Property"** shall mean the company's land being: Lot 5 St. Lucia, Province of Kwa-Zulu Natal, including buildings.
- 1.7.22. **"Republic"** shall mean the Republic of South Africa;
- 1.7.23. **"Scheme"** shall mean the share block scheme and property time-sharing scheme in respect of the accommodation, improvements, common facilities, and common property, in terms of the share blocks act and time-sharing act;
- 1.7.24. **"Share"** shall mean the definition as set out in section 1 of the share blocks control act and relates to the share block granting a right of use to the holder thereof;
- 1.7.25. **"Shareholder"** shall mean the holder of shares comprising a share block and being shareholders of the company defined in the share blocks control act and as registered in the share register referred to in article 7;
- 1.7.26. **"Shareholders Meeting"** shall mean any shareholders meeting of the company or any adjournment thereof, including an annual shareholders meeting convened in terms of article 10.1 as the case may be;

- 1.7.27. **"Share Blocks Act"** shall mean the share blocks control act no. 59 of 1980, as amended and the regulations promulgated from time to time in regard thereto;
- 1.7.28. **"Share Block Developer"** shall mean any person by whom, on whose behalf or for whose benefit more than 50% (fifty percent) of the Shares of the company are held or controlled and, where two or more persons by whom, or on whose behalf or for whose benefit more than 50% (fifty percent) of the Shares in the company are jointly held or controlled, act in concert in relation to or are jointly connected with the business of the company, each of such persons;
- 1.7.29. **"Sign"/" Signature"** shall include any handwritten mark or signature, or any other electronic communication process in terms of the electronic communications and transaction act 25 of 2002 (including any amendment) or its successor which includes partly the one method and partly the other;
- 1.7.30. **"Statutes"** shall mean the companies act No. 71 of 2008, the share blocks control act No. 59 of 1980, the property time-sharing control act No. 75 of 1983, and every other act for the time being in force, concerning companies and affecting the company;
- 1.7.31. **"Time-Sharing Act"** shall mean the property time-sharing control act no 75 of 1983, as amended from time to time and the regulations promulgated from time to time in regard thereto;
- 1.7.32. **"Time-Sharing Interest"** shall mean any right to or interest in the exclusive use or occupation, of the accommodation during determined or determinable periods during any year;
- 1.7.33. **"Use Agreement"** means the duly filed use Agreement/s conferring a right to or an interest in the use of any buildings, immovable property or Accommodation in respect of which a share block scheme is operated;
- 1.7.34. **"Writing"** shall include printing, typewriting, or any other electronic communication process, or partly one and partly the other;
- 1.7.35. **"Year"** means a calendar year.

2. PURPOSE AND OBJECTS OF THE COMPANY

- 2.1. The main purpose and object of the Company is to operate a share block Scheme in respect of the Property owned by the Company in accordance with the Share Blocks Act and the Time-Sharing Act, entitling a Shareholder to use specified parts of the Buildings in accordance with the Use Agreement entered into between the Shareholder and the Company.

3. POWERS AND CAPACITY OF THE COMPANY

- 3.1. Subject to article 3.3 the Company has the powers and capacity of a natural person of full capacity.

- 3.2. Notwithstanding the omission from this Mol of any provision to that effect, the Company may do anything which the Statutes empowers a Company to do.
- 3.3. The Company is restricted in its powers and capacity in terms of the provisions of the Share Blocks Act as contained in this Mol and as referenced in Annexure "A" hereto.

4. MEMORANDUM OF INCORPORATION AND COMPANY RULES

- 4.1. Save for correcting patent errors substantiated as such from objective evidence or which are self-evident in the Mol (including, but without limitation, spelling punctuation, reference, grammar, or similar defects), which the Board is empowered to do in terms of Section 17(1) of the Act, all other amendments of the Mol shall be effected in accordance with section 16(1) of the Act.
- 4.2. This Mol does not restrict, limit or qualify the power of the Board to make, amend or repeal any necessary or incidental rules or policies or directives relating to the governance of the Company in respect of matters that are not addressed in the Act or this Mol, in accordance with the provisions of sections 15(3) to 15(5) of the Act.
- 4.3. If the Board makes any rules, it must file and publish a copy of those rules at its Offices and on the Property thereof for every Shareholder to view.
- 4.4. If the Board alters this Mol and/or rules made by it in terms of section 17(1) of the Act, it must file a copy and publish a notice of such alteration at its Offices and on the Property.

5. REGISTER OF SHAREHOLDERS

- 5.1. The Company shall maintain at its Office a register of Shareholders of the Company and the registration, transfer, issue, inspection, and certification of Shares shall be in accordance with the provisions of section 24(4) (a), 50 and 51 of the Act and this Mol.

6. SHARES

- 6.1. The existing authorised share capital of the Company is R670.60 (six hundred and seventy rand and sixty cents) divided into 67060 (sixty-seven thousand d and sixty) ordinary par value shares of R0.01 (one cent) each of which 67060 (sixty-seven thousand and sixty) shares have been issued and are apportioned between 22 (twenty-two) share blocks numbered and allocated in accordance with the schedule annexed hereto marked Annexure "B".
- 6.2. The Shares comprising each Share block shall confer on the holder for the time being of each share block the right of use of the share block, parking facilities, and such other part of the Company's immovable Property for residential and/or commercial purposes and the use/s ancillary thereto and the use of the Property in common with the other Shareholders of the Company and users of the remainder of the Property on the terms and conditions contained in the Use Agreement (whether for residential purposes or commercial purposes).
- 6.3. Upon acquisition of Shares, the Shareholder acquires the right to, and usage interest as referred to in the Use Agreement he or she has signed and which is filed with the CIPC in terms of Section 7(5) of the Share Blocks Act and shall from time to time confer upon the holder thereof:

- 6.3.1. The right to use and occupy, that portion of the Company's Buildings and Property which is specified in the schedules referred to in article 6.1, subject to the terms and conditions as set out in the Use Agreement/s; and
- 6.3.2. the right to, or interest in the indefinite recurrent annual exclusive use, possessions, and occupation of the immovable property for time-sharing residential or commercial purposes; and
- 6.3.3. the right to, or interest in the recurrent annual use of the Movables; and
- 6.3.4. the right to or interest in the indefinite recurrent annual use in common with other holders, of the common property and common facilities;
- 6.3.5. Oblige to the holder thereof from time to time to lend to the Company as a fixed loan, on the terms and conditions set out in the use agreement or this Mol".
- 6.4. Save as herein provided, the Company shall be entitled to treat the registered holder of any Share as the absolute owner thereof and accordingly shall not (even when having notice thereof), except as ordered by a Court of competent jurisdiction, or as by law required, be bound to recognise any trust, charge, encumbrance, lien or any other claims whatever to or interest whatever in such Share on the part of any other person.
- 6.5. Unless the Directors otherwise decide, the Company may register as a Shareholder any person, company, trust, estate, institution, entity or other legal person, including the trustee of a trust or administrator or curator of an estate, or a trustee, administrator or curator in his capacity as such, who lodges with the instrument of transfer required by this Mol, such other documents as the Company may require to establish the identity of the Shareholder, provided that the Company shall not be bound by or deemed to have taken cognisance of or compelled in any way to recognise any trust or interest express or implied in any document lodged, nor shall it be required to satisfy itself or be deemed to have taken any steps to have satisfied itself that the Shareholder had any contractual or other right to purchase the Shares or otherwise come into possession of them, or to retain or dispose of or transfer such Shares, nor shall the Company incur any liability in any way for so registering the Shares or for registering any subsequent transfer thereof.
- 6.6. All Shares of the Company shall:
 - 6.6.1. Confer a right to vote at any meeting of the Company;
 - 6.6.2. Confer the same vote as every other Share in the Company;
 - 6.6.3. Confer a right to an interest in accordance with article 6.3.

7. ISSUE TRANSFER AND TRANSMISSION OF SHARES

- 7.1. A private company is required in terms of Section 8 (2)(b) of the Act to prohibit the offering of any of its securities to the public and to restrict the transferability of its securities in its memorandum of incorporation.
- 7.2. The Company does not offer any of its securities to the public, as the Company is contractually limited to offering its securities to the Developer. However, in the unlikely event that this situation should not prevail, the application of the restriction on public offers relating to securities in the Company's Mol is excluded by the application of sections 3(2) and 11 of the Share Blocks Act which provides that any person may offer shares in a share block company for sale to the public if, in lieu of compliance with any other requirements, such offer is

accompanied by a statement that any proposed purchaser of such shares is required to enter into a contract of sale which meets the conditions set out in Section 17 of the Share Blocks Act.

- 7.3. The Company, therefore, elects in terms of Section 39(3) of the Act to negate the provision of section 39(2) of the Act, and specifically relies on Section 11 of the Share Blocks Act should the exceptional circumstance described in article 7.2 arise.
- 7.4. Every original Shareholder shall be entitled to one certified copy of a share certificate free of charge but for every subsequent certificate the Directors may levy such charge as from time to time they may think fit; provided that if a share certificate is defaced, lost or destroyed, it may be renewed on the payment of such fee, and such terms, if any, as to the evidence and indemnity as the Directors may think fit.
- 7.5. Every person whose name is thereafter entered in the register of Shareholders shall be entitled to one certified copy of a certificate for all the Shares attached to the share block and use rights registered in his name or to several certified certificates, each for a part of such Shares.
- 7.6. Notwithstanding anything to the contrary contained in this MoI the Company shall, upon the issue or replacement of a share certificate to a Shareholder, retain possession of the Shareholder's original share certificate/s and shall hold the same in pledge as security for all and any amounts which may be or become owing by the Shareholder to the Company which Share shall remain so pledged.
- 7.7. No Share may be transferred except simultaneously with and to the same transferee as the whole of the other Shares included in the same share block together with the transfer, cession, and assignment of:
 - 7.7.1. the relevant portion of the loan obligation allotted to the share block in question;
 - 7.7.2. the use and occupation agreement pertaining to the share block in question, and the assumption by the transferee of all the transferor's obligations thereunder.
- 7.8. Prior to the transfer of Shares to any transferee, the levies and any other amounts due and payable to the Company must be settled in full unless otherwise resolved by the Directors.
- 7.9. No Shares may be transferred to any transferee without the prior consent and approval of the Directors of the Company, for which consent shall not be unreasonably withheld. This article shall not apply, however, to the transfer of any Shares by a Shareholder or his executors or administrators or other legal representatives to the spouse or any descendant or ascendant of such Shareholder. No such consent shall be necessary for the transfer of Shares held by the Share Block Developer in respect of further development rights.
- 7.10. The instrument of transfer of any Share of the Company not being a security in terms of Section 50 of the Act shall be executed by both the transferor and the transferee, and the transferor shall be deemed to remain the holder of this Share until the name of the transferee is entered into the register of Shareholders in respect thereof.
- 7.11. Subject to such of the restrictions as may be applicable, any Shareholder may transfer all or any of his Shares by an instrument in writing in any usual or common form or any other form which the Directors may approve.
- 7.12. The Directors may decline to recognise any instrument of transfer unless:
 - 7.12.1. the instrument of transfer is accompanied by the certified copy of the certificate of the Shares in the event that the Company holds the original or where the Shareholder holds

the original, then such original certificate to which it relates, and such other evidence as the Directors may reasonably require to show the right of the transfer to make the transfer;

- 7.12.2. the share transfer duty (if any) has been paid thereon.
- 7.13. Every instrument of transfer shall be left at the transfer Office of the Company at which it is presented for registration, accompanied by a certificate of the Shares to be transferred. Every power of attorney given by the Shareholder authorising the transfer of Shares shall when lodged produced or exhibited to the Company or any of its proper offices be deemed, as between the Company and the donor of the power to continue and remain in full force and effect and the Company may allow that the power to be acted upon until such time as an express notice in writing of its revocation has been lodged at such of the Company's Offices as the power of attorney lodged, produced or exhibited as aforesaid. The Company shall not be bound to allow the exercise of any act or matter by an agent for a Shareholder unless a duly certified copy of the agent's authority is produced and lodged with the Company.
- 7.14. The executor of the estate of the deceased's sole holder of a Share shall be the only person recognised by the Company as having any title to the Share. In the case of a share registered in the names of two or more holders, the survivor or survivors, or the executors of the deceased's survivor shall be the only persons recognised by the Company as having any title to the Share.
- 7.15. Any person becoming entitled to a share in consequence of the death or insolvency or the Shareholder shall upon such evidence or insolvency of the Shareholder and shall upon such evidence being produced as may from time to time be required by the Directors, have the right, either to be registered as a Shareholder in respect of the Share or instead of being registered himself to make such transfer of the Share as the deceased or insolvent could have made, but the Director shall, in either case, have the same right to decline or suspend registration as they would have in the case of the transfer of a Share by the deceased or insolvent before death or insolvency.
- 7.16. The parent or guardian of a minor and the *curator bonis* of a Shareholder and any person becoming entitled to Shares in consequence of the death or insolvency of any Shareholder or the marriage of any female Shareholder or by any lawful means other than by the transfer in accordance with these articles, may, upon producing such evidence as sustains the character in which he proposes to act under these articles or of his title, as the Directors think sufficient, transfer those Shares to himself or to any other person subject to the articles as to transfer hereinbefore contained.
- 7.17. Any person becoming entitled to a Share by reason of the death or insolvency of the holder shall be entitled to the advantages to which he would have been entitled if he were the registered holder of the Share, except that he shall not, before being registered as a Shareholder in respect of the Share, be entitled in respect of it to exercise any right conferred by Shareholder in relation to the meeting of the Company.
- 7.18. A person who submits proof of his appointment as the executor, administrator, trustee, curator, or guardian in respect of the estate of the deceased of the Company or the estate of the deceased Shareholder of the Company or the estate of a Shareholder whose estate has been sequestered, or who is otherwise under a disability or as the liquidator of any body corporate which is a Shareholder of the Company, shall be entered in the register of Shareholders of the Company *Nomine officii*, and shall thereafter, for all purposes, be deemed to be a Shareholder of the Company.

8. ALTERATION OF SHARES

- 8.1. If at any time the Shares are divided into different classes of shares, the rights attached to any class (unless otherwise provided by the terms of issue of the Shares of that class) may be varied with the consent in writing of the holder of three-quarters of the issued Shares of that class or with the sanction of a special resolution passed at a separate Shareholders meeting of the holders of the Shares of the class. But so that unless the class consists of one Shareholder only, the necessary quorum shall be two persons at least holding or representing by proxy three-quarters of all the issued shares of the class. This article does not curtail the power of the Company to vary the rights attached to any Share which has not been issued subject to the provisions of article 6 above.
- 8.2. The Company may alter the shares by reducing or consolidating its number of shares.

9. LIEN AND PLEDGE ON SHARES AND SHAREHOLDERS' INTEREST

- 9.1. The Company has a first and paramount lien and a pledge on every Share for the amounts due to it by the holder of such Share whether payment has become due or not. The amounts so due to the Company shall include the costs of any acts performed or proceedings instituted by the Company in its efforts to recover such amounts.
- 9.2. The Company shall not be obliged to recognise the pledge by a Shareholder of any Share in the Company to a third party but as soon as an amount becomes due and payable by a Shareholder to the Company, all Shares held by such Shareholder shall from that moment become pledged by such Shareholder to the Company.
- 9.3. In the event of such Shareholder holding the original Share certificate then in such event, the Shareholder shall hold the certificate relating to the pledged Share as agent for the Company. A Share shall remain so pledged until the amount due has been settled or the Share has been realised as provided in article 9.4.
- 9.4. The Company shall be entitled to realise any Share on which it has a pledge in terms of article 9.1 and any Share becoming pledged to it in terms of article 9.2 and/or article 9.3 by realising such Share in the following manner;
- 9.4.1. the holder of the Share shall be given 14 (Fourteen) calendar days written notice by electronic communication to the last recorded email address or if no email address is recorded, by pre-paid post to the last known physical or postal address;
- 9.4.2. the notice shall state the amount of the claim, demand payment thereof within the said period of notice, and advise the Shareholder that if the amount due remains unpaid the Share shall be sold to recover so much of the debt as may be realised by the sale;
- 9.4.3. the sale shall be by way of a tender process or in such other duly publicised manner as in the *bona fide* opinion of Directors would realise a more favourable price in the circumstances.
- 9.5. The net return of any such sale shall be applied in respect of the amount due to the Company and the Shareholder shall remain liable for any shortfall.
- 9.6. In the event of an over-recovery, the credit balance, if any, shall be due to the Shareholder upon demand.

- 9.7. On any sale, as aforementioned the Directors may enter the name of the purchaser in the register of shareholders of the Company and the purchaser shall have no responsibility to attend to the application of the purchase price.
- 9.8. Except as herein further provided, an affidavit by a director or the secretary of the Company that the Share has been duly sold in accordance with the provisions of the preceding sub-articles shall be conclusive evidence of the facts therein stated as against all persons laying claim to such Shares or the proceeds thereof, and such affidavit and the receipt by the Company of the purchase price of Shares shall be conclusive proof of the rights to such Shares and the transfer is thereafter perfecta.

10. SHAREHOLDERS' MEETINGS

- 10.1. The Company shall hold an annual Shareholders Meeting once in every calendar year.
- 10.2. The Directors shall have the power to convene other Shareholders Meetings of the Company at such time and place as the Directors determine.
- 10.3. The Directors shall also convene other Shareholders Meetings where a requisition is made by the number of Shareholders of the Company as required by the Act, failing which such a meeting may be convened by the requisitioners themselves in accordance with the Act.
- 10.4. Shareholder meetings convened in accordance with Sections 61 and 64 of the Act shall be held at such time and place as is determined in terms of those sections.

11. NOTICE OF SHAREHOLDER'S MEETINGS

- 11.1. Notice of meetings shall be given:
- 11.1.1. not less than 15 (fifteen) business days' notice in writing of an Annual Shareholders Meeting or of any other Shareholders Meeting at which a special resolution is to be proposed, shall be given to all Shareholders.
 - 11.1.2. not less than 10 (ten) business days' notice in writing of any other Shareholders Meeting shall be given to all Shareholders.
- 11.2. The notice period stated above shall be exclusive of the day on which the notice is given and inclusive of the day of the meeting, excluding any public holiday which falls between the days given.
- 11.3. The notice of a Shareholders Meeting shall state-
- 11.3.1. the date time and place of that meeting;
 - 11.3.2. the general purpose of the meeting, and
 - 11.3.3. the matters which will be considered, and maybe voted on, at such meeting.
- 11.4. In the event that a Shareholder gives the Company notice as contemplated in Section 61 in the form of the demand, such demand shall be executed by the Board.
- 11.5. The Directors may provide for participation by Shareholders by Electronic Communication as set out in Section 63 of the Act.

- 11.6. A meeting of the Company shall, notwithstanding the fact that it is called by shorter notice than that specified in this article, be deemed to have been duly called if it so agreed by all of the Shareholders having a right to attend and vote at the meeting.
- 11.7. The inadvertent omission to give notice of a meeting to or the non-receipt of a notice of a meeting by any person entitled to receive such notice or defects in terms of the notice or its contents shall be dealt with in terms of Section 62 (4) and (5) of the Act.

12. PROCEEDINGS AT SHAREHOLDER'S MEETINGS

- 12.1. A meeting convened in terms of article 10.1 must, at a minimum, provide for the following business to be transacted:
- 12.1.1. Presentation of-
- 12.1.1.1. the directors' / integrated report;
 - 12.1.1.2. the audited financial statements for the immediately preceding financial year;
 - 12.1.1.3. a report by the social and ethics committee (if any);
 - 12.1.1.4. Election of Directors by shareholders;
 - 12.1.1.5. Appointment of an auditor for the ensuing financial year;
 - 12.1.1.6. Approval of the insurance schedule; and
 - 12.1.1.7. Other business duly and timeously laid before it.
- 12.2. Subject to the provisions of the Act, no business shall be transacted at any shareholders meeting unless a quorum of Shareholders is present at the time when the meeting proceeds to business. Save as herein otherwise provided, a quorum at any Shareholders Meeting shall be no less than 1% (one percent) of all the voting rights that are entitled to be exercised in respect of at least 1 (one) matter to be decided at the meeting and at least 3 (three) Shareholders entitled to vote are present or by proxy.
- 12.3. If within half-an-hour after the time appointed for the meeting a quorum is not present the meeting if convened upon the requisition of Shareholders shall be dissolved, in any other case it shall stand adjourned to a date 7 (seven) days later and if at such adjourned meeting a quorum is not present within half-an-hour after the time appointed for the meeting, the Shareholders present shall be deemed to be a quorum.
- 12.4. The Chairperson of the Board of Directors shall preside as Chairperson at every shareholders meeting of the Company.
- 12.5. If at a shareholders meeting there is no Chairperson or the Chairperson is not willing to act or is not present within 15 (fifteen) minutes after the time appointed for holding the meeting, one of the Directors present may be appointed as Chairperson of the meeting by the remaining Directors.
- 12.6. Should none of the Directors present wish to be appointed as Chairperson of the meeting the Shareholders present may appoint a Chairperson for the meeting.
- 12.7. Subject to the provisions of the Act, the Chairperson of the meeting may, with the consent of the majority of Shareholders present at any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting, but no business shall be transacted at any

adjourned meeting other than the business left unfinished at the meeting at which the adjourned took place.

13. VOTES OF SHAREHOLDERS AT SHAREHOLDERS MEETINGS

- 13.1. Every voting Shareholder who is represented either in person or by proxy at a Shareholders meeting shall have 1 (one) vote per share held by such Shareholder.
- 13.2. In the case of joint holders, the vote of the person whose name appears first in the register of Shareholders and tenders a vote, whether in person or by proxy, shall be accepted to the exclusion of the votes of the other joint holders.
- 13.3. On a show of hands, a person entitled to vote is only entitled to one vote irrespective of the number of shares represented.
- 13.4. On a poll, a person entitled to vote is entitled to the number of votes afforded by the shares held or represented by him.
- 13.5. A poll may be called or demanded (immediately before or after) the declaration of the result of the show of hands by:
 - 13.5.1. the Chairperson of the meeting; or
 - 13.5.2. by at least 5 (five) Shareholders present in person or by proxy having the right to vote at meetings; or
 - 13.5.3. by any Shareholder or Shareholders present in person or by proxy having the right to vote at the meeting and representing not less than 10% (ten percent) of the total voting rights of all Shareholders having the right to vote at the meeting.
- 13.6. Any demand for a poll may be withdrawn.
- 13.7. The poll shall be taken in such a manner as the Chairperson of the meeting directs and the results of the poll shall be deemed to be the result of the meeting.
- 13.8. Where a poll is not demanded a declaration by the Chairperson of the meeting that a resolution has been passed as well as a making of an entry to that effect in the book containing the minutes of the proceedings of Shareholders Meetings, shall be conclusive of the fact, without proof of the number of the proportion of the votes recorded in favour of or against such resolution, that the resolution was so passed.
- 13.9. In the case of an equality of votes, the Chairperson of the meeting shall not have a second or casting vote and the resolution shall be deemed not to have been passed.

14. RESOLUTIONS

- 14.1. For an ordinary resolution to be adopted at a Shareholder's meeting, it must be supported by more than 50% (fifty percent) of the Shareholders who voted on the resolution, as provided in Section 65 (7) of the Act.
- 14.2. For a special resolution to be adopted at a Shareholder's meeting, it must be supported by at least 75% (seventy-five percent) of the Shareholders who voted on the resolution, as provided in Section 65 (9) of the Act.
- 14.3. A special resolution adopted at a Shareholders meeting is required in addition for:

- 14.3.1. Amendment of the Company's Memorandum of Incorporation to the extent required by section 16 (1) (c) and section 36 (2) (a);
- 14.3.2. Ratify a consolidated revision of a Company's Memorandum of Incorporation, as contemplated in section 18 (1) (b) of the Act;
- 14.3.3. Ratify actions by the Company or Directors above their authority, as contemplated in section 20 (2) of the Act;
- 14.3.4. Approve the remuneration paid to Directors as contemplated in section 56(9) of the Act;
- 14.3.5. Variation of rights attached to the Shares when the Share capital is converted into different classes;
- 14.3.6. Alienation of the Company's immovable Property;
- 14.3.7. Alteration of the Share capital;
- 14.3.8. Approve the voluntary winding up of the Company, as contemplated in section 80 (1) of the Act;
- 14.3.9. Approve the winding up of the Company in the circumstances contemplated in section 81 (1) of the Act;
- 14.3.10. Approve an application to transfer the registration of the Company to a foreign jurisdiction as contemplated in section 82 (5) of the Act;
- 14.3.11. Approve any proposed fundamental transaction, to the extent required by Part A of Chapter 5; or
- 14.3.12. Revoke a resolution contemplated in section 164 (9) of the Act;
- 14.3.13. As may be required in terms of the Act, the Share Blocks Act, the Time-Sharing Act, and this Mol;
- 14.3.14. Any premature cancelation/termination of a Managing Agent Agreement (if any).

15. SHAREHOLDERS ACTING OTHER THAN AT MEETING

- 15.1. Subject to the provisions of Section 60(5), 65 (7) and 65 (9) of the Act, a resolution in writing signed by the majority of the Shareholders constituting at least a quorum shall be as valid and effective as if had been passed at a Shareholders meeting properly held on the date on which the last signature is affixed.
- 15.2. Such resolution may consist of several documents in the same form, each of which is signed in terms of this article, by sufficient Shareholders to constitute a quorum and shall be deemed (unless a statement to the contrary is made on that resolution) to have been passed on the closing date stated in the notice which shall be no less than 20 (twenty) business days after the posting date.

16. PROXIES

- 16.1. The instrument appointing a proxy shall be in writing and signed by the appointer or by his agent duly authorised in writing or if the appointer is a juristic person/business entity, signed by an officer or agent authorised by the juristic person/business entity.



- 16.2. The holder of a general or special power of attorney, whether he is himself a Shareholder or not, given by a Shareholder, shall be entitled to attend meetings and to vote if duly authorised under the power to attend and take part in the meetings.
- 16.3. The instrument appointing a proxy to vote at a meeting of the Company shall be deemed also to confer authority to demand or join in demanding a poll, and for the purposes of Section 63(7) of the Act, a demand by a proxy shall be the same as a demand by a Shareholder.
- 16.4. The instrument appointing a proxy and the power of attorney or the other authority, if any, under which it is signed, or a duly certified copy of such power of authority, shall be deposited at the Office not less than 48 (forty-eight) hours before the time for holding the meeting at which the person named in the instrument proposes to vote to allow the appointed person to be verified to avoid any delays in the meeting, if necessary.
- 16.5. No instrument appointing a proxy shall be valid after the expiration of 12 (twelve) months from the date when it was signed unless so specifically stated in the proxy itself and no proxy shall be used at an adjourned meeting that could not have been used at the original meeting.
- 16.6. The instrument appointing a proxy shall, subject to the provisions of section 58(8) of the Act, be in the form or as near thereto as circumstances permit as per annexure "C" attached hereto.

17. RECORDS OF SHAREHOLDER'S MEETINGS

- 17.1. The Directors shall cause minutes to be made of the proceedings at every Shareholders meeting, including all resolutions passed at such meetings, and shall cause such minutes and all resolutions passed to be inserted in a book provided for that purpose or to be kept in electronic form.
- 17.2. Any copy of any record or resolution referred to in article 17.1, which purports to be signed by any Director or the Chair, shall be *prima facie* evidence of the matters stated therein.

18. NUMBER OF DIRECTORS:

- 18.1. The number of Directors, unless otherwise determined by the Company in a Shareholders Meeting, shall be not less than 2 (two) and not more than 5 (five).
- 18.2. The Company may from time to time at a meeting of Shareholders resolve to determine the number of Directors within the parameters outlined in article 18.1.
- 18.3. Should the Company wish to amend the provisions of article 18.1 it can only be done by a special resolution.
- 18.4. The Shareholders of the Company other than the Share Block Developer shall (as set out in the Share Blocks Act) if the Shareholders;
 - 18.4.1. do not exceed ten (10) in number, have the right to elect one of the Directors of the Company; or
 - 18.4.2. exceed ten (10) in number, have the right to elect two (2) of the Directors of the Company, being the elected directors ("Elected Directors")
- 18.5. The Company shall not fail to take steps to ensure the election of the Director or Directors referred in article 18.4, and, notwithstanding anything to the contrary contained in any law, a

Share Block Developer shall not be entitled to vote on a proposed resolution to remove, under the provision of Article 18.4, any Directors so elected.

- 18.6. The remaining Directors not elected as referred to in article 18.4 are appointed by the Developer ("Appointed Directors"). The Developer can at any given time appoint a Director to the Board to fill any Developer vacancy and the shareholders shall not be entitled to fill any additional vacancy with Elected Directors, without the consent of the Developer.
- 18.7. Any co-opted Director onto the Board can only be done with the consent of the Developer.

19. ROTATION OF DIRECTORS

- 19.1. At each annual Shareholders meeting one half of the number of the Elected Directors shall retire or if their number is not divisible by two, one of the two groups each as equal in number as possible into which the Directors have been divided for this purpose.
- 19.2. The Directors to retire in each year in terms of article 19.1 are those who have been the longest in office since their last election, but as between persons who were elected as Directors on the same day the ones to retire shall be determined by lot, unless they otherwise agree.
- 19.3. A retiring Elected Director is eligible for nomination and re-election.
- 19.4. Appointed Directors can only be removed by the Developer and shall not stand down for election at any shareholder meetings.

20. NOMINATION AND ELECTION OF DIRECTORS

- 20.1. All nominations for Elected Directors shall be made by Shareholders in the manner and on the form prescribed from time to time by the Directors.
- 20.2. The nomination form must be lodged with the secretary of the Company at least 48 (forty-eight) hours before the commencement of the annual Shareholders' meeting at which the nomination is to be considered.
- 20.3. In the event of any person howsoever being entitled to appoint the majority of the Directors of the Company, that person or his representative shall guarantee compliance with any obligation of the Company specified in the MoI and confirmed by the Commissioner in the prescribed manner.
- 20.4. The election of 2 (two) or more persons as Directors of the Company by a single resolution shall not be moved unless a resolution that it shall be so moved has first been agreed to by the meeting without any vote against it.
- 20.5. Except for the provisions of article 20.4 above every resolution of a Shareholders meeting for the election of a Director shall relate only to the person who is nominated in that resolution.
- 20.6. Voting in respect of the election of Directors to fill the declared vacancies, shall in terms of article 20.5 be conducted on a poll whereby the net votes (abstentions are disregarded for purposes of the count) in respect of each nominee is calculated and the nominees with the highest net positive votes ranking will then in a sequence of ranking fill the declared vacancies and will accordingly be elected as the Elected Directors.

21. ELECTION OF THE CHAIRPERSON

- 21.1. At the commencement of the first meeting of the Board of Directors and thereafter immediately after each annual Shareholders' meeting, the members of the Board of Directors shall elect a Chairperson from among their number who shall hold office as such until the next Annual Shareholders Meeting.
- 21.2. The Chairperson shall not have a casting vote.
- 21.3. If no such Chairperson is elected as referred to in article 21.1, or if at any meeting the Chairperson is not present within fifteen (15) minutes after the time chosen for holding the same, the Directors may elect one of the other Directors to preside over the meeting.

22. FILLING OF CASUAL VACANCIES ON THE BOARD OF DIRECTORS

- 22.1. The Directors may by unanimous resolution at any time subject to the restrictions of articles 18.4 and 18.7 appoint any other person as an additional director or to fill a casual vacancy, but so long as the total number of Directors shall not at any time exceed the number determined by article 18.1 or by special resolution at an Annual Shareholders Meeting.
- 22.2. The continuing Directors may act notwithstanding any vacancy in their number, but, if and for so long as their number is reduced below the minimum number fixed by or pursuant to this Mol as the necessary quorum of Directors, the continuing Directors may act for the purpose of increasing the number of Directors to that number, or of convening a Shareholders meeting of the Company, but for no other purpose.
- 22.3. Provided that the Board of Directors shall comprise not less than one (1) Director, any casual vacancy occurring on the Board of Directors may subject to the provision of article 18.4 be filled by the Directors, but the Director so appointed will serve on a temporary basis only until the vacancy has been filled by election at an annual Shareholder's meeting.

23. ALTERNATE DIRECTORS

- 23.1. Each Director shall have the power to nominate any person possessing the necessary qualifications of a Director as his alternate, provided that the appointment of an alternate Director shall be approved by the Board, and on such appointment being made, the alternate Director shall in all respects, be subject to the terms, qualifications, and conditions existing with reference to the other Directors of the Company.
- 23.2. The alternate Directors whilst acting in the stead of the Directors, who appointed them, shall exercise and discharge all the powers, duties, and functions of the Directors they represent.
- 23.3. The appointment of an alternate Director shall be revoked, and the alternate Director shall cease to hold office, whenever the Director who appointed him ceases to be a Director or give notice to the secretary of the Company that the alternate Director representing him has ceased to do so.

24. DISQUALIFICATION OF DIRECTORS AND ALTERNATE DIRECTORS

- 24.1. In addition to Section 69 of the Act any Director or alternate director shall cease to be a Director of the Company on the happening of any of the following events:

- 24.1.1. his estate is finally sequestrated;
- 24.1.2. he files a petition for the surrender of his estate as insolvent;
- 24.1.3. he is placed under curatorship by any court of competent jurisdiction;
- 24.1.4. he delivers a notice of his resignation at the office with effect from:
 - 24.1.4.1. the date on which that notice is delivered; or
 - 24.1.4.2. any later date stated in that notice to which the Directors agree;
- 24.1.5. he is absent from two consecutive meetings of Directors of which he had received notice at least 10(ten) days beforehand, provided that absence abroad or due to illness or condonation of absence due to special circumstances in terms of a Director's resolution shall suspend the operation of this provision; or
- 24.1.6. If, he is directly or indirectly interested in any contract or proposed contract with the Company and fails to declare his interest and the nature thereof in the manner required by the Act;
- 24.1.7. If, the Director is removed by an ordinary resolution in a Shareholders meeting of Shareholders in accordance with Section 71 of the Act;
- 24.2. Neither a Director nor an Alternate Director shall be disqualified from acting as such if he is not a Shareholder of the Company.

25. DUTIES OF DIRECTORS

- 25.1. Without in any way derogating from the generality of the duties of the Directors, the Directors shall, in particular, be obliged to:
 - 25.1.1. determine the annual levy budget;
 - 25.1.2. from time to time open and/or hold a banking or similar account with an accredited financial institution in the name of the Company and deposit in such account all amounts of money which are due to the Company in the first instance;
 - 25.1.3. administer the funds of the Company and the income accruing to the Company in order to achieve the main object of the Company;
 - 25.1.4. keep proper and comprehensive books of account and records;
 - 25.1.5. retain any financial records or other documents in respect of the Company for such period(s) as determined by the Act;
 - 25.1.6. utilise the funds of the Company solely for the main object of the Company or to invest funds available for investment only in accordance with the provisions of section 10(1)(e) of the Income Tax Act, as amended from time to time;
 - 25.1.7. remain informed and updated with regards to the current minutes, policies, and codes of business of the Company, and keep themselves updated by attending the required meetings.

26. POWERS AND VOTING OF DIRECTORS

- 26.1. The Board of Directors shall manage the Company and shall carry out the objects of the Company in such a manner as it may deem fit and proper subject, however, to:
- 26.1.1. the general policy of the Company; and
 - 26.1.2. any special instructions as may be laid down or given by the Shareholders in Shareholders meeting from time to time; and
 - 26.1.3. the provision of section 10(1)(e), read together with section 18A, of the Income Tax Act, 58 of 1962, as amended from time to time.
- 26.2. The Board of Directors may exercise all such powers as are not prohibited or limited by the Act or any amendment thereof, and subject to such regulations not inconsistent with this MoI or provisions as may be prescribed by the Company in Shareholders meetings; but no regulation made by the Company in Shareholders meeting shall invalidate any prior act of the Directors which would have been valid if such regulation had not been made.
- 26.3. The Board of Directors may delegate any of its powers to committees consisting of such persons as they think fit. Any committee so formed shall, in the exercise of the powers so delegated, conform to any regulations that may be imposed on them by the Board.
- 26.4. The Board of Directors and the Company, must not provide a loan to secure a debt or obligation of or otherwise provide direct or indirect financial assistance to, a director of the Company or a related or inter-related company, or a person related to any such director, other than subject to Section 45 of the Act.
- 26.5. The Directors shall not have the power to use the funds of the Company for the carrying on of any business or trading activity in the name of the Company other than to the extent permitted in terms of section 10(1)e of the Income Tax Act, 58 of 1962, as amended from time to time.
- 26.6. The Director's powers are limited to the extent in circumstances where a special resolution of the Company is required by the Shareholders as set out in article 14.3 above.

27. PROCEEDINGS OF DIRECTORS

- 27.1. Any Director is at all times entitled to convene a meeting of the Directors by giving at least 7 (seven) days' written notice to all Directors or such shorter notice as may be agreed to by all the Directors.
- 27.2. The quorum necessary for the transaction of any business of the Directors shall be the majority of Directors.
- 27.3. The Directors may participate in a meeting of the Directors by means of conference telephone or similar equipment by means of which all persons participating can participate at the same time and any such participation in a meeting shall constitute presence in person at the meeting.
- 27.4. All resolutions and actions of the Directors shall be by way of a majority of votes. In the event of an equality of votes, the Chairperson shall not have a second or casting vote and the resolution shall be deemed to have failed.

- 27.5. Subject to the provisions of Section 75(5) of the Act, a Director may not vote in respect of any contract or proposed contract with the Company in which he is interested, or any matter arising therefrom.
- 27.6. Subject to the provisions of Section 74 of the Act, a decision that could be voted on at a meeting of the Directors may be adopted by written consent of a majority of the directors, given in person, or by electronic communication, provided that each director has received notice of the matter to be decided and such resolution shall be as valid and effective as if it had been passed at a meeting of the Directors duly called and constituted.
- 27.7. Any such resolution may consist of several documents in a like form, each Signed by one or more of the signatories to the resolution.
- 27.8. A resolution of Directors passed in terms of this article shall be placed in a minute book of the Company and shall be noted at the next succeeding meeting of Directors and shall also be signed by the Chairperson of that meeting, whereupon the provisions of section 73(8) of the Act shall be deemed to apply to the resolution.
- 27.9. All acts done by any meeting of the Directors or a committee of Directors or by any person acting as a director shall, notwithstanding that it be afterwards discovered that there was some defect in the appointment of any such Directors or person acting as aforesaid or that they are or any of them were disqualified, be as valid as if every such person had been duly appointed and were qualified to be a director.
- 27.10. If within half an hour after the time appointed for a meeting, a quorum of Directors is not present, then the meeting shall stand adjourned to a day not earlier than three (3) working days, and not later than seven (7) working days after the date of the meeting, according to as may be decided, and if at such adjourned meeting a quorum is not present within half an hour after the time appointed for the meeting, the Directors present shall be deemed to be a quorum.

28. RECORDS OF DIRECTORS' MEETINGS

- 28.1. The Directors shall cause minutes to be made of all appointments of officers made by the Directors, the names of the Directors present at each Shareholders meeting and all resolutions passed by the Directors at all meetings of the Directors.
- 28.2. Minutes of any resolution and proceedings mentioned in article 27.8 appearing in one of the minute books of the Company shall be proof of the facts therein stated if signed by-
- 28.2.1. The Chairperson of the meeting to which it relates; or
 - 28.2.2. Any person present at the meeting and appointed by the Directors to Sign in the Chair's place; or
 - 28.2.3. The Chairperson of a subsequent meeting of the Directors.
- 28.3. Any extracts from or copy of those minutes purporting to be signed by the Chairperson of that meeting or any Director shall be *prima facie* evidence of the proceedings of that meeting or adoption of that resolution as the case may be.

29. REMUNERATION OF DIRECTORS

- 29.1. The remuneration of the Directors from time to time shall be determined by the Company in a Shareholders meeting in accordance with a special resolution approved by the Shareholders within the previous two years, and unless such Resolution otherwise provides, shall be divisible among the Directors as they may agree or, failing agreement, equally; provided that a Director who holds office for part only of the period in respect of which such remuneration is payable shall be entitled to rank in such division only for the proportion of the remuneration as relates to the period during which he held office. Remuneration shall accrue from day to day.
- 29.2. Any Director who holds any executive office or who serves on any committee or otherwise performs services which the Directors consider are outside the scope of the ordinary duties of a Director may be paid such extra remuneration by way of fees, salary, commission, or otherwise as the Directors may determine.
- 29.3. The Directors shall be reimbursed for all traveling, accommodation, and other expenses of whatsoever nature properly incurred by them in or about the performance of their duties as Directors including, but not limited to, the reasonable cost of attending and traveling from their normal place of residence to and from meetings of Directors or any committee of the Directors or any Shareholders meetings.

30. SHAREHOLDER LEVIES

- 30.1. It is recorded that substantially the whole of the Company's funding shall be derived from Shareholder levies contribution in accordance with the provisions of section 13 of the Share Block Act, the levies being exempt from taxation in terms of Section 10(1)(e) of the Income Tax Act.
- 30.2. The Directors shall establish and maintain a levy fund sufficient in their opinion to provide for:
- 30.2.1. the administration of the Company and its affairs and the repair, upkeep, control, and management of the immovable property in respect of which the Company operates the share block Scheme;
 - 30.2.2. the payment of rates and taxes and other local authority charges on the said immovable Property, and charges for the supply of electric current, gas, water, fuel and sanitary and any other services to the said immovable property;
 - 30.2.3. services required by the Company;
 - 30.2.4. the covering of any losses suffered by the Company;
 - 30.2.5. the payment of any Insurance premiums;
 - 30.2.6. payment of all expenses incurred or to be incurred to effect the opening under section 5 of the Sectional Titles Act of a sectional titles register in relation to the said immovable property; and
 - 30.2.7. the discharge of any other obligation of the Company.
- 30.3. The Directors must ensure that
- 30.3.1. all contributions to the levy fund forthwith are paid into a separate account kept for this purpose with a bank or be entrusted to an attorney answering to the definition of "practitioner" in the Attorneys Act 1979 or to an estate agent answering to the

definition of "estate agent" in the Estate Agents Act 1976, and such contributions must be utilised to defray the costs in respect of the matters referred to in section 13 of the Share Block Act and article 30.2 hereof;

- 30.3.2. such accounting records are kept as are necessary fairly to reflect and explain the state of affairs in respect of the amounts of money received and expended by or on behalf of the Company in respect of the share block Scheme operated by the Company.
- 30.4. The Directors may include in such levy an amount to be kept in reserve to defray any expected future expense not being of an annual nature, such as the expenses to be incurred in redecorating and renewing the company's property and the replacement of any movable assets or part thereof.
- 30.5. The Directors may set aside out of the surplus of the Company funds such sums as they think proper as a reserve.
- 30.6. Any reserve shall, in the discretion of the Directors, be applied for meeting contingencies for which levies would otherwise be raised on the Shareholders or for any other purpose whatsoever for which a levy might be raised on the Shareholders or for any other purpose whatsoever for which a levy might be raised on the Shareholders and pending such application, and may at the discretion of the Directors, be invested in a banking institution for the benefit of the Company, as the Directors may from time to time determine.
- 30.7. The Directors shall be entitled to charge interest on all arrear amounts due by Shareholders to the Company.
- 30.8. The interest rate shall be determined by the Directors from time to time, The interest rate shall be determined by the Directors from time to time, subject in as far as relevant, to the provisions of the National Credit Act 34 of 2005, and/or the Prescribed Rate of Interest Act 55 of 1975, or any statutory re-enactment thereof.
- 30.9. Such interest shall be calculated monthly in advance from the date that such amount becomes due.
- 30.10. The Directors of the Company are expressly authorised to impose fines against defaulting Shareholders provided that fines must be reasonable, and without affecting the generality of the foregoing, fines shall be likened to a penalty claimed by an injured party arising out of breach of contract in terms of the Conventional Penalties Act No. 15 of 1962.
- 30.11. The Directors shall not be entitled to suspend a defaulting Shareholder's right to vote.
- 30.12. In the case of share blocks where the Shareholder owns all 104 shares in respect of the Accommodation, the Company shall be entitled to negotiate a separate levy on the basis that the Company will not be obliged to perform all the obligations or services due to other shareholders while all 104 shares are held by that Shareholder. In the event of any of the 104 shares being sold on a timesharing or other basis, the holders of these shares shall be obliged to first obtain the consent of the Company in writing and shall only be entitled to sell such shares subject to the normal conditions regarding levies contained herein. The provisions of this article shall apply mutatis mutandis in the event of a purchaser purchasing all 52 weeks in a specific unit and acquiring all the 104 "B" ordinary shares in respect of that unit.
- 30.13. The Company can in addition negotiate a separate levy on the basis that a shareholder holds more than 104 Shares, whether in a single Unit or multiple Units.
- 30.14. The Company can in addition negotiate a separate levy on the basis that a shareholder holds more than 104 Shares, whether in a single Unit or multiple Units.

30.15. Levy Payment and Default Policy

- 30.15.1. Levies must be paid in full no later than three (3) months before the occupation or use of the relevant week(s).
- 30.15.2. Where payment is not received, the matter will be escalated through a registered debt collector, in line with the Code of Conduct set out by the Council for Debt Collectors and may be subject to any further actions the Board of Directors deems fit.
- 30.15.3. If the week remains unpaid and unoccupied, the Company shall be entitled to rent it out to recover levies or portion thereof.
- 30.15.4. Unless there is an alternative arrangement with shareholders that has been made between the Company and the Shareholder the standard policy mentioned above will be applicable.

31. MANAGEMENT RULES

- 31.1. The Directors and/or the Managing Agent, if any, may make such rules and procedures as they in their discretion may decide subject to Section 15(3) – (5) of the Act.
- 31.2. The management rules and procedures shall be binding on a Shareholder or any other occupier of any improvements. It shall be the duty of the Shareholder to ensure compliance with the management rules and procedures by any tenant, occupier, invitee, or guest.

32. LOAN OBLIGATION

- 32.1. The Company shall not increase its loan obligations or encumber any of its assets (other than as contained in the Use Agreement and set out in article 35.2 and article 43 below) unless the increase or encumbrance has been approved by a resolution of at least seventy-five percent (75%) in number of the Shareholders, excluding the Share Block Developer, having the right to vote at the relevant meeting and holding in the aggregate at least seventy-five percent (75%) of the total number of votes of all the Shareholders, excluding the number of votes held by the Share Block Developer.
- 32.2. The provisions of article 32.1 shall not apply:
 - 32.2.1. In respect of an encumbrance that secures an existing liability comprised in the Company's loan obligation;
 - 32.2.2. here at the time, the Shares of the Company were offered for subscription or sale, it was disclosed to all Shareholders of the Company and to the Person to whom the Shares were offered that the Company contemplated increasing its loan obligation or encumbering its assets on stated terms and conditions and the Company has acted in accordance with such disclosure.
- 32.3. The loan obligation of the Company shall be allocated to all Shareholders of the Company, in accordance with the provisions of the MoI or any agreement or arrangement in writing relating to the loan obligation between the Company and the Shareholders or, in the absence of such provisions, in the proportion of each Shareholder's Share to the total number of issued shares of the Company.

- 32.4. Every Shareholder of the Company shall be liable to the Company in respect of its loan obligation for an amount equal to that portion of the loan obligation for which he is liable on such of the grounds referred to in article 32.3 as may apply to him.
- 32.5. No monies paid to the Company in the reduction or in settlement of the amount for which a Shareholder is liable in respect of the Company's loan obligation shall be applied otherwise than in accordance with the relevant provisions of the Mol of the Company or any agreement or arrangement in writing relating to the repayment of that amount between the Company and its Shareholders or, failing such provision, in accordance with a resolution as contemplated in article 32.1.
- 32.6. The provisions of the Act relating to notice of a special resolution shall mutatis mutandis be observed in respect of a resolution referred to in article 32.1 as if such resolution were a special resolution.
- 32.7. All monies paid to the Company by a Shareholder in respect of its loan obligation shall be dealt with strictly in accordance with the provisions of section 15 of the Share Blocks Act.
- 32.8. All monies owing to the holder of the Shares in respect of his loan portion shall:
- 32.8.1. constitute a loan to the Company;
 - 32.8.2. not be repayable to the Shareholder by the Company unless the Company, at its option, elects to do so;
 - 32.8.3. be repayable to the Shareholder in the event of the Company being wound up;
 - 32.8.4. be free of interest.

33. ALLOCATION OF LOAN OBLIGATION

33.1. In this article:

- | | |
|-----------------------------------|--|
| 33.1.1. "Sellers Loan Obligation" | means the loan obligation of the Company owing or to be owing to the Shareholder Block Developer; |
| 33.1.2. "Completion" | means upon the issue of a certificate in respect of improvements in terms of or in like fashion as contemplated by section 7(1) of the Time-Sharing Act; and |
| 33.1.3. "Improvements" | means the completion of the Chalets which have not been erected as set out in Annexure "B", if any or arising from time to time. |

- 33.2. The seller's loan obligation will upon the creation thereof be allocated on completion of the Improvements, proportionately to the Share Blocks to which such improvements relate.
- 33.3. Whereas it is contemplated that at the discretion of the Share Block developer the uncompleted Accommodation may be completed on the property and that such improvements may be financed by the seller's loan obligation or any third loan obligation.
- 33.4. The Share Block Developer shall be entitled, in its discretion to allocate share blocks as set out in Annexure "B" to the Accommodation, in order to confer upon the holder of such share blocks respectively a Time-Sharing Interest in respect of such Accommodation. The Shareholders agree to the Share Block Developer to acting, hereby irrevocably appointing the

Share Block Developer as their agent to attend any Shareholders meeting of the Company, or at any adjournment thereof and to vote for a motion by special resolution in terms of which such allocation is confirmed and Annexure "B" is accordingly amended.

- 33.5. Any loan made or assumed by any Shareholder to the Company pursuant to the preceding articles shall be deemed to be ceded to the Company as security for any outstanding obligation by the Shareholder to the Company from time to time, provided that the Company shall not be entitled, in realising such loan for the purpose of enforcing its security, to dispose of such loan, unless disposition is made simultaneously with the disposition of the relevant share block and the relevant Time-Sharing Interest owned by the said Shareholder.
- 33.6. Subject to the cession in favour of the Company in article 33.5, any such loan may be ceded by the Shareholder to a third party, provided that such cession:
- 33.6.1. is made to the person to whom the said Shareholder has disposed of his share block and Time-Sharing Interest; and
- 33.6.2. is consented to by the Directors of the Company in terms of this Mol.

34. INSURANCE OF IMMOVABLE PROPERTY AND IMPROVEMENTS

- 34.1. The Directors of the Company shall ensure that the immovable property owned or leased by the Company, together with all improvements and assets of the Company, be insured at its replacement value from time to time.
- 34.2. The said replacement value shall be reviewed and determined annually at the Company's Annual Shareholders Meeting.
- 34.3. In the event that the Company has business interruption insurance:
- 34.3.1. And a unit is damaged or a shareholder is not able to occupy his/her unit for reasons out of the control of the Company; and
- 34.3.2. the Company has insurance that will cover such an event or cause and the insurance duly makes payment to the Company arising from the event or cause in terms of the business interruption insurance;
- 34.3.3. any payment received from you for the year in which you could not occupy will be credited to the following year's levy (less any excess and/or other deductions applied by the insurer); and/or
- 34.3.4. as resolved from time to time by the Board in terms of the use/cancellation/refund policy from time to time.

35. BORROWING POWERS

- 35.1. Subject to the restrictions contained in the Share Block Act and the provisions of the Use Agreement existing from time to time between the Company and any Shareholder, the Directors may:
- 35.1.1. in their discretion from time to time raise or borrow any sum or sums of money for the purposes of the Company without limitation;
- 35.1.2. raise or secure the repayment of such sum or sums in such manner and upon such terms and conditions in all respects as they think fit and in particular by the issue of bond,



perpetual or redeemable, secured or unsecured debentures, or any mortgage, charge or other security on the undertaking of the whole or in part of the Property of the Company, both present, and future;

- 35.1.3. subject to the provisions of the statutes, from time to time, in their discretion, raise or borrow from the Shareholders or other Persons any sum or sums of money for the purpose of the Company, provided that the amounts in the aggregate so raised or borrowed from time to time shall not exceed such amount as may be determined by the Company in a Shareholders meeting from time to time.
- 35.1.4. raise or secure the repayment of such monies in such manner and upon such terms and conditions in all respects as they think fit.

36. PROHIBITION ON DISTRIBUTION OF INCOME AND PROPERTY

- 36.1. Except in the event of the winding-up of the Company, as provided for in article 41 below, no portion of the income and property shall be paid or transferred directly or indirectly, by way of dividend, bonus, or otherwise to the Shareholders of the Company or to its controlling or controlled company in terms of section 81(1)(b) of the Share Blocks Act, provided that nothing herein contained shall prevent the payment in good faith or reasonable remuneration to any officer or servant of the Company, or to any Shareholder thereof, as remuneration for any services rendered to the Company.

37. ACCOUNTING RECORDS, FINANCIAL STATEMENTS, AND AUDIT

- 37.1. The Directors shall cause such accounting records as are prescribed by the provisions of sections 13 and 15 of the Share Holders Act to be kept, including such accounting records as are referred to in article 37.3 hereunder and also such other accounting records as are necessary fairly to present the state of affairs and business of the Company and to explain the transactions and financial position of the trade or business of the Company.
- 37.2. The Directors shall ensure that such accounting records as are necessary in terms of the Statutes fairly to reflect and explain the state of affairs in respect of the amounts of money received and expended by or on behalf of the Company in respect of the levy fund, referred to in article 30 are kept.
- 37.3. The Directors shall keep separate books, accounting records, and financial statements such as are necessary to fairly reflect and explain the state of affairs in respect of all money paid to the Company by Shareholders in the reduction of the Company's loan obligation as referred to in Section 14 of the Share Blocks Act and the Directors shall ensure that the Company's books and accounting records relating to these sums of money are balanced at least every 6 (six) months and that these books, accounting records, and financial statements are audited by the Company's auditors at least once annually.
- 37.4. The accounting records shall be kept at the registered Office of the Company or at such other place or places as the Directors think fit, and shall always be open to inspection by the Directors and to other parties in accordance with the provisions of the Act and the Promotion of Access to Information Act No. 2 of 2000.

38. NOTICES

- 38.1. A notice may be given by the Company to any Shareholder either personally, or by sending it by Electronic Communication or by prepaid post addressed to such Shareholder at his registered address or (if has no registered address in the Republic) at the address (if any) within the Republic supplied by him to the Company for the giving of notices to him.
- 38.2. Where any consent or approval is required for any act by a party, including the Company and Directors, such consent shall:
- 38.2.1. be in writing and signed by the party or his authorised agent whose consent or approval is required; and
 - 38.2.2. be given prior to the party taking such action; and
 - 38.2.3. not be unreasonably withheld.
- 38.3. Notice of every Shareholders meeting shall be given in any manner authorised in the Act from time to time and also:
- 38.3.1. to every Shareholder of the Company by electronic communication prepaid post;
 - 38.3.2. to the auditor for the time being of the Company, however, such notice can be telephonic.
- 38.4. No other person shall be entitled to receive notice of Shareholders' meetings.
- 38.5. Any notice by prepaid mail shall be deemed to have been received:
- 38.5.1. In the case of prepaid mail, 7 days after the letter was mailed;
 - 38.5.2. In the case of a fax or electronic communication, on the 1st business day after the day, it was sent.
- 38.6. It shall be sufficient proof that such notice was sent, should the Directors and /or the managing agent confirm in writing that the letter containing the notice was properly addressed and posted to a shareholder.

39. INDEMNITY

- 39.1. Subject to the provisions of section 77 of the Act, the Shareholders, the Board, the managing agent and officers of the Company shall be indemnified by the Company against all proceedings, costs, and expenses incurred by reason of any claim made against them in connection with their conduct of the affairs of the Company, not arising from their gross negligence, dishonesty or fraud.

40. LIMITATION OF LIABILITY OF DIRECTORS

- 40.1. Each Director, alternate director, manager, Prescribed Officer, and other officers of the Company, and shall be indemnified by the Company against any liability by him from time to time in that capacity in defending any proceedings (whether civil or criminal) in which judgement is given in his favour or in which he is acquitted or in respect of any of those proceedings which are abandoned or in connection with any application made under section 78 of the Act in which relief is granted to him by a court of competent jurisdiction.

41. WINDING-UP

- 41.1. If the Company is wound up, the assets remaining after payment of the debts and liabilities of the Company and the costs of the liquidation shall be applied as follows:
- 41.1.1. To repay the Shareholders the amounts paid up on the shares respectively held by each of them;
 - 41.1.2. To repay to the Shareholders all amounts paid in respect of the Company's loan obligation providing that such refund shall be reduced by the amount that any such Shareholder is in arrear with any debt due to the Company as at the date of winding up of the Company;
 - 41.1.3. The balance remaining after the payments referred to in article 41.1.1 and 41.1.2 shall be paid to the Shareholders in proportion to the number of Shares held by each Shareholder to the total issued share capital.
- 41.2. In a winding-up, any part of the assets of the Company, including any shares or securities of other companies may, with the sanction of a special resolution of the Company, be paid to shareholders of the Company in specie, or may with the same sanction, be vested in Trust for the benefit of such Shareholders, and the Company dissolved.
- 41.3. Should the proceeds from the winding-up, be less than the amount owed in terms of the Loan Obligation, the Shareholder shall waive its rights to the difference.

42. ARBITRATION

- 42.1. In the event of any dispute or difference arising between the Company and/or Directors and/or the Shareholders (hereinafter referred to as "the parties") as to the interpretation of the Use Agreement and/or any other agreement between the parties and/or the Statutes and/or the rights and/or obligations of the parties arising from the Mol, such dispute or difference shall be referred to an arbitrator who shall settle the dispute in terms of and subject to the principles and conditions of the Arbitration Act No 42 of 1965 as amended.
- 42.2. The arbitrator shall be appointed by agreement between the parties, provided that in the event of the parties failing to agree on the appointment of an arbitrator within 14 (fourteen) days after receipt of the notice to do so, the party requesting arbitration proceedings may request the Chair, for the time being, of the Society of Advocates of the High Court of South Africa of the High Court Division in which the Buildings are situated, to appoint an arbitrator, and, if the dispute arises from the determination of the amount of the value of the surrendered use of the Times-Sharing Interest at the time of winding up, the Chair, for the time being, of the Professional Valuers Association of South Africa.
- 42.3. The decision of the arbitrator shall be final and binding and may be made an order by any court to whose jurisdiction the parties to the dispute are subject.

43. MAINTENANCEANCE TIME MODULE

- 43.1. It is recorded that at least 1 (one) share block conferring at least 1 (one) time-sharing interest for at least 1 (one) time module in each unit, will be used for maintenance purposes of such accommodation, or for such other purpose as the Directors from to time might deem advisable.

"SHARE BLOCK" PROVISIONS INCLUDE:

The provisions of the Share Blocks Control Act No. 59 of 1980 control the business of the Company *inter alia* in the following Sections:

1. Section 3 – Application of certain laws in respect of share block companies:
 - 1.1. Refer: Articles 1.7.10, 1.7.12, 1.7.31, 1.7.33, 25.1.6, 26.1.3, 26.5 and 30.1
2. Section 5 – Restrictions on the operation of a share block scheme:
 - 2.1. Refer: Article 3.3
3. Section 7 – Purpose and Main Objects:
 - 3.1. Refer: Article 2
4. Section 10 – Rights attaching to shares in a Share Block Company:
 - 4.1. Refer: Article 7
5. Section 11 – Offer of sale of shares:
 - 5.1. Refer: Article 7.1
6. Section 12 – Elected and Appointed Directors:
 - 6.1. Refer: Article 18
7. Section 13 – Levy Fund and Trust Accounts:
 - 7.1. Refer: Articles 30
8. Section 14 – Loan Obligation
 - 8.1. Refer: Articles 32 and 33
9. Borrowing Powers:
 - 9.1. Refer: Articles 35 and 41
10. Accounting Records:
 - 10.1. Refer: Article 37
11. Annual Financial Statements:
 - 11.1. Refer: Article 12.1.1.2 and 37
12. Auditor:
 - 12.1. Refer: Article 12.1.1.5
13. Use Agreement:
 - 13.1. Refer to the Use Agreement/s

PROXY FORM
SANDY PLACE SHARE BLOCK (PTY) LTD

ANNEXURE "C"

(A private Company with Shareholders, incorporated to operate a time-sharing Scheme pursuant to
a Share Block Company)

Registration No: 1969/011887/07

("Company")

I.....holding.....Shares representing..... Votes Of
..... being a
Shareholder of the Company, hereby appoint.....
of..... or failing
him.....ofor failing
him the Chair Person of the meeting as my/our proxy to attend and speak and vote on a poll for me/us
and on my/our behalf at the annual shareholders meeting or general shareholders meeting (as the
case may be) of the Company to be hold on the.....day of 20..... and at any
adjournment thereof, as follows:

Resolution	In favour of	Against	Abstain

This Proxy shall be binding upon me until such time as I personally withdraw it and it is limited to the
voting on the Special and Ordinary Resolutions referred to herein. Unless otherwise instructed, the
proxy will vote as he thinks fit.

SIGNED at..... on this day of 20.....

Signature

Please note:

- Meeting participants (including proxies) are required to provide reasonably satisfactory identification before being entitled to attend or participate in a Shareholders' meeting. Forms and identification include valid identity documents, driver's licenses and passports.
- Any alternation of correction made to this form of proxy (excluding the deletion of alternatives, and the deletion of singular /plural alternatives) must be initialled by the signatory/ies.
- Documentary evidence establishing the authority of a person signing this form of proxy in a representative capacity (e.g. on behalf of a Company, Close Corporation or Trust) must be attached to this form, alternatively a letter of representation can be granted.
- The completion and lodging of this form of proxy will not preclude the relevant Shareholder from attending the meeting and speaking and voting in person thereat, to the exclusion of any proxy appointed in terms thereof, should such Shareholder wish to do so.
- Any Shareholder entitled to attend and vote is entitled to appoint a proxy to attend, vote or speak in his/her stead and such proxy need not also be a Shareholder of the Company.
- This proxy form should be forwarded to reach the registered office of the Company, at least 48 hours before the meeting is scheduled to commence so that the proxy may be verified if required.
- E-Mail and Facsimile copies of this proxy form must be duly verified before the commencement of the meeting to be eligible for acceptance. If the requirements contained herein are not fulfilled the proxy form and or the nomination of the Proxy will be null and void.
- If the requirements contained herein are not fulfilled the proxy form and or the nomination of the Proxy will be null and void.